

MIDDLETOWN TOWNSHIP  
DELAWARE COUNTY, PENNSYLVANIA

**AGENDA**

AT-LARGE: Christopher Stump, Carissa Ciuca, Steve D'Agostino  
FIRST DISTRICT: Susan K. Powell                      SECOND DISTRICT: Garrett Fails  
THIRD DISTRICT: Cathleen Albertson              FOURTH DISTRICT: Leslie Campo  
ENGINEER: Eric Janetka, Kelly Engineers      SOLICITOR: John F. Walko, Esq.

For the **Regular Meeting** to be held at **7:00 p.m.** on **Wednesday, June 3, 2026**, in the Township Building located at 27 N. Pennell Road.

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1. **OPENING:** Pledge of Allegiance to the Flag
2. **APPROVAL OF MINUTES:**
  - A) DRAFT Township Council Minutes.
3. **PUBLIC COMMENT: On items not listed on the Agenda.**
4. **REPORTS:**
  - A. Chair: Proclamation Recognizing the 100<sup>th</sup> Birthday of Florence O. Lauria.
  - B. Committees:
  - C. Manager:
  - D. Engineer:
    - 1) Engineer's Monthly Report - May 2026.
5. **PUBLIC HEARING: N/A**
6. **OLD BUSINESS: N/A**
7. **COUNCIL WORKSHOP ITEMS:**
  - A. Review: Entering into a Professional Service Agreement with the County of Delaware for GIS Mapping Support Services.
  - B. Review: Ten Year Renewal Agreement with the County of Delaware for the Ballot Drop Box at the Township Building.
  - C. Review: Resolution 2026-15, amending the current agreement with Media Rugby Football Club to include a 25-year extension for use of "Field B" and "Test Barn" at Longview Park.
8. **ITEMS FOR APPROVAL:**
  - A. Consideration for Approval: 2026 Long Line Striping of various Township Roads per PennDot specifications to Guidemark Inc., in the amount of \$17,499.
  - B. Consideration for Approval: Awarding the improvement project at Lenni Park, a portion funded by a \$250,000 PA DCNR Grant.
  - C. Consideration to Authorize: PennDot Safety Improvement Project on Glen Riddle Road.
  - D. Consideration for Approval: May 2026 Bill List.

  
\_\_\_\_\_  
John McMullan  
Township Manager

MIDDLETOWN TOWNSHIP  
DELAWARE COUNTY,  
PENNSYLVANIA

PROCLAMATION RECOGNIZING  
THE 100<sup>th</sup> BIRTHDAY OF  
FLORENCE O. LAURIA

*WHEREAS Florence Lauria will be honored by friends and relatives on the occasion of her 100th birthday on June 3, 2026; and*

*WHEREAS Florence Lauria was born in Manhattan, NY on July 11, 1926, she moved to the Bronx NY, Long Island, NY, Annapolis MD and has been a resident of Middletown Township since 2014; and*

*WHEREAS she became the wife of Salvatore Lauria in 1951 and this marriage of 46 years was blessed with four children, (Janette, Loretta, Salvatore, Annette) eight grandchildren and four great grandchildren; and*

*WHEREAS Florence Lauria has been a lifelong animal lover, showing compassion and care for animals and finding joy in their companionship, reflecting her gentle spirit and generous heart; and*

*WHEREAS, throughout her life, Florence Lauria cultivated a deep love for painting and sketching, developing her talents and becoming a gifted artist, her works of art continue to be cherished and enjoyed by friends and family, serving as lasting expressions of her talent, perspective, and spirit; and*

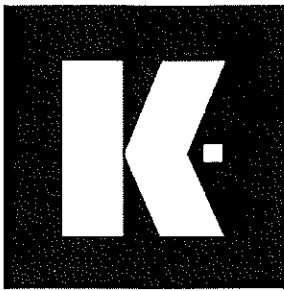
*WHEREAS, Florence Lauria having lived through one of the most eventful centuries in the history of the world, she has witnessed extraordinary change while contributing to the lives of those around her; and*

*NOW, THEREFORE, BE RESOLVED that the Middletown Township Council and residents do hereby deem it an honor and pleasure to extend this Certificate of Recognition to Florence Lauria on the occasion of her 100th Birthday, with sincere congratulations for her long life, prosperity, and the contributions she has made.*

*PROCLAIMED this third day of June 2026.*

BY: \_\_\_\_\_  
CHRISTOPHER STUMP  
COUNCIL CHAIRMAN

ATTEST: \_\_\_\_\_  
JOHN McMULLAN  
TOWNSHIP MANAGER



## Middletown Township Engineer's Report

June 3, 2026  
Council Meeting

### **MINT PEDESTRIAN TRAIL (PHASE 1)**

**MT100-V1**

- This phase of the trail construction is complete and open to the public.
- General NPDES Permit for the remaining phases of this project has been extended to December 7, 2029.
- Preliminary grading and trail layout for the next phase of the project is complete (refer to "Lenni Road Pedestrian Trail (Phase 2)" in this report.

### **LENNI ROAD PEDESTRIAN TRAIL (PHASE 2)**

**MT100-U1**

- Final engineering design of phase 2 of the Township trail project may begin later in 2026 upon acquisition of property necessary for completion of the project.
- This trail project will connect the recently completed "Mint Trail" to the Chester Creek Trail, on the east side of Lenni Road and will extend under the SEPTA right-of-way through a previously constructed "underpass" and then will extend along the right-of-way to Lenni Road, where it will then cross the road and connect to the Chester Creek Trail. The project will include a pedestrian crossing on Lenni Road, a trailhead parking lot, pedestrian bridge, and sight distance improvements along Lenni Road between the bridge and the SEPTA grade crossing
- A portion of this trail crosses under an overhead PECO electric transmission line right-of-way. The Township is working with PECO to obtain their approval for the trail to pass under the right-of-way. Discussion have been on-going for about 2 years and most recently, additional survey information was obtained so that the Township can demonstrate that the trail can be constructed without impacting the foundation pedestals of three of the towers.

### **ROOSEVELT COMMUNITY CENTER (PHASE 1)**

**MT100-O**

- Phase 1 work is complete. Phase 1 Improvements included construction of a new tot lot, reconstruction of existing parking both in front of and behind the facility, construction of a small field area (next to the tot lot), stormwater management improvements and construction of courtyard improvements.
- General NPDES Permit for the remaining phases of this project has been extended to December 7, 2029.
- Design for the next phase of the project is complete (refer to "Roosevelt Community Center (Phase 2)" in this report.

### **ROOSEVELT COMMUNITY CENTER (PHASE 2)**

**MT100-O**

- This project awaits funding sources and can be let for bid upon securing funding. This project is the second and final phase of the project and includes installation of additional parking, lighting, underground infiltration basin, storm sewer, and entrance improvement from S. Old Middletown Road to the library building area.

### **LENNI PARK**

**MT100-W**

- The Township has received a grant from PA DCNR for construction of portions of the project. Construction of the project will be completed in two phases. Phase 1 of the improvements, which have been approved by the County and State (through NPDES Permit) includes reconfiguration/regrading of the softball field, stormwater management facilities (infiltration and detention basins), pedestrian trail from the parking lot to the softball field, grading for a future multi-court surface, buffer trees, baseball field fence, benches, and bleacher pads. All contract drawings and documents are complete and have been approved by DCNR.
- Phase 1 of the project has been let for bid and those bids were opened on June 1, 2026 at 10AM. Council will be considering award of the Phase 1 bid work at their meeting to be held on June 3, 2026.
- Phase 2 will include additional pedestrian trail, new parking, underground stormwater infiltration, multi-court surface and fence, and pavilion upgrades and will be completed upon securing funding to complete the construction. All engineering and permitting is complete for Phase 2.

## TOWNSHIP GUIDERAIL PROGRAM

MT124-E

- The guiderail program is for the installation and/or replacement of guiderail along several segments of Township roadway including Howarth Road (completed), E. Knowlton Road – North (partially completed), E. Knowlton Road – South (partially completed), Darlington Road – East (completed), Darlington Road - West and Valley Road.
- Preliminary design plan is complete for E. Knowlton Road (South), Darlington Road (West) and Valley Road. Significant utility pole relocation and tree removal are required for some of the projects remaining to be completed. The Township is presently finalizing design plan and contract documents for letting of bid and completion of the Valley Road project which includes approximately 1,000 LF of new guiderail (to replace existing cable barrier system) extending northerly starting around the bridge crossing of Rocky Run. It is anticipated this project will be let for bid in the summer of 2026.
- The Township recently coordinated relocation of several utility poles with PECO, along Darlington Road and Valley Road, some of which were necessary to complete some of the remaining projects.
- The Township applied for an A.R.L.E. grant for the completion of guiderail projects in 2020, 2021, and 2022, but none was awarded. A.R.L.E. is the Automated Red-Light Enforcement Transportation Enhancements Grant Program established in 2010 as a PennDOT-administered competitive grant program in accordance with PA Vehicle Code (75 Pa.C.S.) §3116(l)(2) and §3117(m)(2). Funding for the program is generated from the net revenue of fines collected through Automated Red-Light Enforcement Systems. Grant applications are accepted annually during the month of June.

## TOWNSHIP CODE AMENDMENTS

MT110 SERIES

- The following Codes are in the process of being amended prior to the end of 2021: Chapter 186 (Soil Erosion and Sedimentation Control), Chapter 204 (Streets and Sidewalks), Chapter 210 (Subdivision and Land Development) and Township Standards (construction standards, details, and specifications).
- Chapter 198 (Stormwater Management Ordinance) – Amended Ordinance was adopted by Council and went into effect starting on January 9, 2020.
- Preparation of Draft revisions to Chapter 186 (Soil Erosion and Sedimentation Control), has been completed and reviewed by the

Township review committee. The document will be introduced for adoption in 2026 or 2027.

- Preparation of a new Township Code, Chapter 77 (Building Permit and Occupancy Procedures) has been completed and distributed to Township review committee. The document is in the process of being reviewed by Township Staff and consultants. Chapter 77 is intended to establish requirements and procedures for obtaining building permits and requirements for approval of Certificates of Occupancy for occupiable structures. The draft ordinance has been reviewed by the Township's Land Planning Committee.
- Preparation of a new Township Code, Chapter 204 (Street, Curbs and Sidewalk) has been completed and distributed to Township review committee. The document is in the final phase of being reviewed by Township Staff and consultants. Chapter 204 is to replace the existing Chapter 204 and is intended to establish requirements and procedures for working within the right-of-way of Township streets, including street restoration standards and maintenance and protection of traffic (work zone traffic controls). It is likely this draft ordinance will be presented for review by the Council in 2026 or 2027.
- "Township Standards and Specifications" has been reviewed by Township Staff and revisions to the document, as well as various Township application forms, is in process. This document is to formally update/upgrade and replace numerous construction details and policy documents utilized by the Township over the last many years. It is anticipated that upon review by Township staff, this document will be presented to Council for review. This document will be updated periodically to include additional construction details, guidance documents, forms, etc. as they become necessary.

## LONGVIEW PARK

MT100-A.2

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- Construction of Stage 2 and Stage 3 of the project has been completed, and some of the field areas have been open for public use. A portion of the park field areas has not yet been open to the public while the Township is working on improving the field turf grass.
  - The final construction phase is anticipated for 2026 and will include the following work: conversion of sediment trap nos. 1, 2, 3, 4 and 5 to permanent stormwater basins, installation of approximately 800 feet of pedestrian trail (that was not be completed with the previous stages of construction), asphalt paving of approximately 400 feet of paved trail (that was only completed to stone subbase to permit future construction access for basin conversion), installation of softball and baseball infield areas, and removal of all erosion and sedimentation controls. The

Township applied for a grant (in the amount of \$250,000.00) to partially fund the completion of the project; however, only a small fraction of the requested funding was awarded to the Township. The estimated cost to complete the final phase of work is approximately \$500,000.00.

- The NPDES Permit for the Park has been extended to December 20, 2027 (since it is an individual permit) to allow the project to be completed in 2026 or 2027 depending on budgetary needs. PennDOT Highway Occupancy Permit work is complete, and permits are closed.

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#### **MS4 NPDES PERMIT/POLLUTANT REDUCTION PLAN**

**MT300-18**

Pollutant Reduction Plan (PRP) for the PADEP NPDES Permit term of 2018-2023 was submitted to PADEP on December 4, 2019, and final approval of the PRP was issued on February 7, 2020. Although the NPDES permit term is 2018 to 2023, the Township has 5 years (from the date of PRP approval) to complete design, permitting, and construction of all the proposed stormwater facilities (BMPs) described in the PRP. The PRP includes an estimation of cost to complete all stormwater facilities required by the State as part of the approved PRP, prior to the end of the PRP approval term (February 2025). The Sunny Brae Basin revitalization, which was completed in 2023, is the first stormwater BMP project from the PRP. The Township submitted a PA DCED Watershed Restoration and Protection Program Grant application in the amount of \$296,905.00 for construction of a second stormwater BMP in Township open space north of Highpoint Drive and south of the Franklin Mint, however, only a small portion of the requested funds were awarded. The funds that were awarded have been approved to be "transferred" for use as part of the Lenni Park project.

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#### **SEPTA R3-3**

**MT120-Bwa**

- SEPTA has completed the R3-3 rail line extension including the parking deck, driveway, station building, and stormwater management facilities. Final Certificate of Occupancy has been approved for the station building and the crew quarters. The Township reviewed the project close-out request (Certificate of Total Completion) and has notified SEPTA there are minor issues remaining to be addressed. Amended stormwater management agreement and exhibits have been recorded.

**MARINER 2 PIPELINE****MT100-Ea**

- Valley Road shoulder restoration/stabilization. ETP has agreed to fund the cost related to obtaining a PennDOT Highway Occupancy Permit and construction improvements to stabilize the road shoulders of Valley Road with rock lining from W. Forge Road to New Darlington Road. The Highway Occupancy Permit plan has been prepared and has been submitted to PennDOT by the Township, for approval. This restoration work, which is being done due to water erosion along the shoulders, will also include milling and asphalt wearing course overlay of the entire cartway of Valley Road along the work area. This work has not yet been scheduled due to ongoing PennDOT permit acquisition efforts. All other ETP restoration work in the Township is complete.
- Horizontal Direction Drill HDD #591 (Sleighton Park to 143 Valley Road) - "Monitoring Plan" - Sunoco/ETP and the Township are in the process of closing out the geologic and geophysical testing that took place at Valley Road/W. Forge Road, pursuant to the agreed upon testing protocol between the Township and Sunoco/ETP. The Township's geophysics consultant has reviewed all testing completed as part of the monitoring plan.

**SUBDIVISIONS/LAND DEVELOPMENTS****MT305 SERIES**

- 129 N. Middletown Road Land Development (formerly "ARTIS Senior Living") – The land development at this location, formerly known as ARTIS Senior Living, was never recorded, and the property was sold to the owner of 47 N. Middletown Road (Philadelphia Meeting Room-Religious Use Land development) and zoning variances have been received for impervious coverage at this location. The applicant recently submitted amended plans that include revisions to reduce construction cost. State permits previously obtained for this site are in the process of being amended and/or transferred from Artis Senior Living to the current property owner (based on the new site layout). The land development submission for 129 N. Middletown Road was reviewed by the Township Planning Commission on June 11, 2024, and has been conditionally approved by the Township Council. The adjoining property located between the site Rose Tree Road, is now owned by the RTMSD and the easement formerly being sought by ARTIS to allow a sidewalk connection from the site to the PGR entrance is now subject to Philadelphia Meeting Road acquisition and RTMSD approval.
- Guss Subdivision (Howarth Road) – Construction of site improvements (not including the dwellings) has been approved by the Township (through issuance of a grading and excavating permit). Construction is

on-going and the work is complete. A temporary Certificate of Occupancy has been approved for the both new dwellings constructed at the site. The Township is reviewing the developer's request for approval of Certificate of Total Completion.

- Promenade at Granite Run Land Development – Overall site construction pursuant to the approved final plan is on-going and is approximately 95% complete. Work related to the reconfiguration of Apartment Building 2 and surrounding improvements is complete and final Certificate of Occupancy for the apartment building has been approved. In regards to Popeye's, the land development plan has been recorded and a preconstruction meeting has been held with the applicant. Some construction activity has commenced at the site.
- 386 Dutton Mill Road – A minor subdivision and land development application has been received by the Township for creation of 3 new residential building lots and a lot consolidation. The site is located approximately 500 feet southwest of Mary Anne Drive, on the west side of Dutton Mill Road which is a Pennsylvania State Highway. New homes are to be served by public water (a main extension from Mary Anne Drive) and public sewer. There is a sewer interceptor traversing the rear of the property, which is also traversed by an unnamed tributary to Chester Creek. There is an existing home and parcel that will be impacted by this development. The existing driveway to this home is to be relocated to the proposed shared driveway for the 3 new homes, and the old driveway is to be removed. Further, a portion of the subdivision parcel is to be conveyed to 412 Dutton Mill Road. The parcel is heavily encumbered by wetlands, floodplain, steep slopes, and regulated waters of the US. There is a variable width riparian corridor proposed; however, Township Codes requires a riparian corridor of 50 feet. Some of the proposed improvements are within this riparian corridor. The development will also disturb steep slopes but will not disturb wetland, waters of the US, or floodplain area. A large underground infiltration basin is proposed to control stormwater runoff from the new impervious surfaces. A shared driveway, 20 feet wide, is to serve lots 1 and 2 and 412 Dutton Mill Road. Driver sight distance appears to comply with applicable regulations, but this will be reviewed by PennDOT as part of the Highway Occupancy Permit application.
- Darlington Pointe II Subdivision - Construction is complete with all homes occupied, except for Lot 4All which has been purchased to the owner of 420 Mattrissa Ridge and it is our understanding there is no intent on their part to build on the lot. Certificate of Total Completion has been filed, and it is anticipated that the project will be closed in 2025.
- 33 N. Middletown Road Subdivision (Convery) - Conditional final approval granted by Council. The plan has been recorded. Site work construction (excluding the houses) is largely complete. All Lot 3 work is complete.

- Penncrest High School Life Skills Center and Parking Lot Subdivision and Land Development – Conditional final approval has been granted by the Township Planning Commission and Council. The plan has been recorded, and construction of the bus facility parking lot is complete. Project has not yet been closed through approval of Certificate of Total Completion.
- 345 (aka 347) Valley Road Subdivision – The overall project is complete, and Certificate of Total Completion has been submitted by the builder and conditions for approval of the CTC have been forwarded to the applicant for completion/resolution.
- Glenwood Elementary School Parking Lot – The plan has been recorded, and a Grading and Excavating Permit has been approved for the construction of the new parking lot and related stormwater facilities. Construction is complete, but the Certificate of Total Completion has not yet been filed by the applicant.
- Glenwood Elementary School Modular Classrooms – Plan has been reviewed by Township staff and was recommended for final approval by the Planning Commission and approved by Council in May. The plan is recorded, and construction is complete, but the Certificate of Total Completion has not yet been filed by the applicant.
- Indian Lane Elementary School Parking Lot and Baseball Field Relocation – The plan has been recorded, and construction is complete. Project has not yet been closed through approval of Certificate of Total Completion.
- Luongo Reverse Subdivision and Land Development – Zoning Variances and Conditional Use have been approved. The applicant submitted a land development application which was recommended for approval by the Planning Commission in June of 2023. The plan has also been approved by Council and is in the process of being recorded so that construction can commence.
- Granite Farms Estates – Nursing Care Facility – Site improvements including building additions and reconfiguration of the parking area surrounding the nursing care facility, was granted final approval was granted by Council in March 2022. The plan has been recorded, and construction is nearly complete. The Certificate of Total Completion has not yet been submitted for approval.
- 552 Old Forge Road - This subdivision application was granted conditional preliminary and final approval by Township Council. The plan has been recorded, and construction is approximately 90% complete. One new home has been completed and is approved for occupancy. The other two dwellings appear to be complete and final as-built plans for the constructed homes have been submitted for review.
- 40 Van Leer Avenue Subdivision and Land Development - This subdivision application was granted conditional preliminary and final approval by

Township Council. The plan has been recorded, and construction of the first home is now complete and is occupied. The two additional homes have been completed and request for occupancy is currently being reviewed by Township Staff. The applicant has recently filed for approval of Certificate of Total Completion of the project and release of all remaining financial security funds. A list of project defects/repairs (i.e. punchlist) have been sent to the developer for resolution.

- A land development application has been received from Sunnybrae Farm, L.P. (Wolff's Applehouse) for approval of a permanent pavilion structure (previously constructed under a waiver of land development), building expansion (for on-premises kitchen) and a separate garden center building. This application has received zoning variances to permit the proposed expansion. The plan has been recorded and a Grading and Excavating permit has been approved by the Township to complete construction.
- Williamson College of the Trades 72-Bed Dormitory Land Development (Phase 6) – A land development application has been received to construct a 72-bed dormitory at the campus. This application was recommended for approval by the Planning Commission and approved by Council in August 2022. Plan has been recorded, and work is complete. Certificate of Total Completion has been filed by the applicant and the Township is awaiting resolution of issue identified during CTC review.
- Elwyn of Pennsylvania and Delaware – Kitchen Building – A land development application has been received to construct a new kitchen facility at the campus. This plan has been granted preliminary/final approval by Council. Grading and Excavating permit has been issued and construction is complete. It is our understanding that the applicant will be requesting approval of Certificate of Total Completion for this land development in 2026.
- ACTS Lima Estates – Rehab and Therapy Garden Land Development – A land development application has been received to construct a small new building addition at this facility. The plan has been recommended for approval by the Planning Commission and has received conditional final approval by Council but has not yet been recorded.
- Wawa Land Development – A land development application has been received by Wawa for minor expansion of the dairy facility to allow the increase of capacity. The plan received conditional recommendation by the Planning Commission in October 2024 and was conditionally approved by Council in November of 2024. The applicant intends to begin construction in February of 2026 and is in the process of completing land development agreements and plan recordation.
- Elwyn of Pennsylvania and Delaware – School Building – A land development application has been received to construct a new two-story

school building at the campus totaling 78,336 square feet. This building will be constructed at the location of the existing administration building, which is to be demolished. The plan has been recorded and construction has commenced.

- Mills at Glen Riddle – A land development application was received to construct a 45,000 square foot light manufacturing building at the southwest corner of Parkmount Road and Pennell Road, behind the existing office complex. This application was conditionally recommended for approval by the Township Planning Commission in April of 2025 and conditionally approved by Council in June. The plan has not yet been recorded and recently a revised plan submission has been received for further review.
- Pinnacle Car Wash – A land development application was received to construction a car wash on the Biordi property, just west and south of the intersection of Pennell Road and W. Baltimore Pike. This application was reviewed by the Planning Commission in August of 2025 and was recommended for preliminary approval only.
- A subdivision and land development application has been received by the Township from the Rose Tree Media School District for construction of a K-1 Elementary Education Center at the corner of Rose Tree Road and Middletown Road. The application is eligible to begin review by the Township Planning Commission in July of 2026.

Kelly Engineers and Surveyors  
Township Engineer



Eric J. Janetka, P.E.

## PROFESSIONAL SERVICES AGREEMENT

This Professional Services Agreement (“Agreement”) is made between \_\_\_\_\_ (“Municipality”) and the County of Delaware, Pennsylvania (the “County”) as of \_\_\_\_\_ (the “Effective Date”). The parties agree as follows:

1. Provision of Services. County will provide Municipality with the professional services (“Services”) described in one or more Statements of Work (each a “SOW”) entered into by the parties from time to time. Each SOW will describe the Services to be provided, the specific prices to be charged, and any other terms agreed to by the parties which are specific to the Services covered thereby. The initial SOW is attached to this Agreement as **Exhibit A**. Each SOW shall be in a format substantially similar to the SOW set forth in **Exhibit A**, must be signed by both parties in order to be effective and shall be subject to the terms and conditions of this Agreement. In the event of a conflict between the terms of any SOW and the terms of this Agreement, the terms of this Agreement shall control unless the SOW expressly amends or modifies this Agreement.

2. Conditions for Provision of Services. Municipality will provide County with such assistance and cooperation as County may reasonably request, or as is otherwise reasonably necessary, in order to facilitate and support the provision of the Services in accordance with the terms hereof. Municipality shall bear all costs associated with its participation in each SOW, including the costs associated with its personnel, facilities and all other obligations set forth herein and in each SOW. Additional conditions and assumptions for a particular engagement may be set forth in a particular SOW.

3. County Personnel. County will render all Services in a professional and workmanlike manner.

4. Consideration, Expenses and Payment Terms.

(a) Municipality will pay County the amounts specified in an SOW, on the payment terms specified in the SOW and in this Section 4. Unless otherwise specified in the applicable SOW: (i) the County is being hired on a time and materials basis to perform the Services at the hourly rates specified in the SOW in each instance; and (ii) all Services will be invoiced monthly in arrears.

(b) Municipality will pay each County invoice by no later than thirty (30) days after the date of the invoice. All fees are non-refundable and non-cancelable.

5. Work Product Rights; Rights of Use of Deliverables. As between County and Municipality, County will be the exclusive owner of any and all right, title and/or other interest in and to any and all work product (including data) created or provided by County in the course of providing, or resulting from, the Services. With respect to work product (if any) which is specified in the SOW as a deliverable to be provided by the County to Municipality as part of the Services (a “Deliverable”), County will be deemed to have granted Municipality a limited, non-exclusive, non-transferable license, for the term of the applicable SOW, to use any such Deliverable(s) solely for Municipality’s governmental, non-commercial purposes.

6. Term of Agreement. This Agreement will be in effect from the Effective Date and shall continue unless terminated in accordance with Section 9 below.

**7. DISCLAIMER OF WARRANTIES. COUNTY MAKES NO WARRANTIES WHATSOEVER, EXPRESSED OR IMPLIED, WITH REGARD TO ANY SERVICES, ANY**

**WORK PRODUCT RESULTING FROM THE SERVICES AND/OR ANY OTHER MATTER RELATING TO THIS AGREEMENT, AND, WITHOUT LIMITATION, COUNTY EXPLICITLY DISCLAIMS ALL WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE.**

8. Confidential Information. “**Confidential Information**” is non-public information of a party which is provided to the other party hereunder and which is either designated as confidential or is of a type which should be recognized by a commercially reasonable party as confidential. For clarity, publicly available data and other publicly available information is not Confidential Information. The party receiving Confidential Information may use it only for the purposes for which it was provided and may not disclose it to any third party unless such third party is providing services or functions in support of a party’s exercise of its rights or performance of its obligations hereunder and is bound in writing by substantially similar confidentiality and limited use restrictions as those set forth herein. The obligations to maintain Confidential Information as confidential shall remain in place for so long as the applicable information is maintained as confidential by the disclosing party. The limitations on disclosure or use of Confidential information shall not apply to information which (i) is rightfully obtained by the recipient without breach of any confidentiality obligation; (ii) is or becomes known to the public through no act or omission of the recipient; (iii) the recipient develops independently without using Confidential Information of the other party; or (iv) is disclosed in response to a valid court or governmental order or a valid public records request (i.e., a request in response to which a party is required by law to disclose the requested information), provided that, in such case, the recipient shall, to the extent reasonably practicable, give the other party prior written notice to afford the other party an opportunity to contest the disclosure.

9. Term and Termination. Unless the SOW is terminated earlier pursuant to this Section 9, each SOW will remain in effect for the term set forth therein or, if no term is specified, until the Services are completed. This Agreement will continue in full force unless terminated pursuant to this Section 9.

(a) Right of Termination for Cause. A party may terminate this Agreement, and/or any SOW, for cause in the event of a material breach by the other party if such breach is not cured within thirty (30) days following receipt of written notice describing the breach in reasonable detail. A failure to make payment when due shall constitute a material breach of the applicable SOW and this Agreement. In order to effectuate termination, a party must provide the breaching party with written notice of termination after the expiration of the 30-day period during which the breach was not cured.

(b) Additional Rights of Termination. Either party may terminate this Agreement, and/or any SOW, at any time (for its convenience) by providing at least thirty (30) days prior written notice of such termination. Either party may terminate this Agreement upon written notice to the other party in the event that no SOWs are then in effect.

(c) Effect of Termination; Other Rights and Remedies. Termination of a particular SOW shall not automatically terminate this Agreement unless the Agreement is also terminated pursuant to Section 9(a) or Section 9(b) above. However, in the event of a termination of the Agreement, all SOWs shall automatically terminate as of the effective date of termination of the Agreement.

Upon termination of each SOW: (i) Municipality shall pay County for all work effort and Deliverables provided up through the effective date thereof; (ii) each party shall promptly return all materials and Confidential Information of the other party with respect thereto; (iii) Municipality’s rights of use in any and all Deliverables shall cease; and (iv) all fees paid are nonrefundable. Termination of this

Agreement and/or any SOW will be without prejudice to the terminating party's other rights and remedies under this Agreement and/or the applicable SOW.

The terms of this Agreement which relate to confidentiality, intellectual property ownership, data protection, indemnity, limitations and disclaimers of liability and payment obligations, along with terms which expressly (for example, where a perpetual right is granted) or by their nature should reasonably survive termination, shall survive termination hereof.

10. Assignment. Neither party may assign or transfer any part of this Agreement (including any SOW) without the prior written consent of the other party, which will not be unreasonably withheld or delayed.

11. Choice of Law; Severability. The laws of the Commonwealth of Pennsylvania shall govern the interpretation and enforcement of this Agreement and any dispute arising out of or related hereto, without regard to its conflict of laws principles. The parties irrevocably submit to the exclusive jurisdiction of the courts in Delaware County, Pennsylvania with respect to any dispute arising out of or relating to this Agreement. If any provision of this Agreement is illegal or unenforceable, it will be enforced to the maximum extent permissible, and the legality and enforceability of the other provisions of this Agreement will not be affected.

**12. LIMITATIONS OF LIABILITY.**

**IN NO EVENT SHALL COUNTY BE LIABLE FOR ANY INDIRECT, INCIDENTAL, SPECIAL, PUNITIVE, EXEMPLARY OR CONSEQUENTIAL DAMAGES, INCLUDING ANY LOST PROFITS, LOST DATA OR LOST REVENUE, ARISING OUT OF OR IN CONNECTION WITH THIS AGREEMENT OR ANY SOW. THE AGGREGATE LIABILITY OF COUNTY SHALL NOT EXCEED THE AMOUNT OF FEES PAID BY MUNICIPALITY UNDER THE APPLICABLE SOW FOR THE SERVICES GIVING RISE TO THE LIABILITY. THE REMEDIES PROVIDED IN THIS AGREEMENT ARE EXCLUSIVE, SHALL APPLY TO ALL CAUSES OF ACTION AND SHALL APPLY EVEN IF COUNTY SHOULD HAVE KNOWN THAT SUCH DAMAGES WERE POSSIBLE AND EVEN IF A REMEDY FAILS OF ITS ESSENTIAL PURPOSE.**

13. Force Majeure. Neither party will be liable to the other for any failure to perform any of its obligations under this Agreement during any period in which performance is delayed by circumstances not within such party's reasonable control, such as a natural disaster, act of war or terrorism, government action (including government orders), labor disruption, internet outages or interruptions, failure of third party equipment or networks, power outages or interruptions, hacking incidents and delays caused thereby, and other failures or delays caused by factors outside of the reasonable control of a party.

14. Notices. Unless otherwise expressly provided under this Agreement, all notices must be in writing and shall be sent by first class U.S. mail, or a nationally known express or overnight courier (such as FedEx, UPS or the U.S. Postal Service). Notices shall be deemed given upon receipt thereof. However, notices delivered by mail or courier shall be deemed received on the date shown on the mail carrier's or courier's confirmation of delivery.

15. Laws. Each party shall comply with all laws and regulations which are applicable to its exercise of rights and performance of obligations hereunder and/or are applicable to its conduct in connection with this Agreement.

16. Data Security. County and Municipality shall each: (a) maintain appropriate administrative, physical and technical safeguards necessary to ensure that any and all data provided to it by the other party in connection with this Agreement is protected from unauthorized access, destruction, loss, alteration, disclosure or use; and (b) comply with any and all applicable laws and regulations regarding data security and data privacy.

17. Municipality Data. “Municipality Data” means data provided to the County by the Municipality in connection with the Services. Municipality is responsible for obtaining all necessary rights and consents for County to use, process and store all Municipality Data. Municipality hereby grants to the County a perpetual, irrevocable right and license to maintain and utilize the Municipality Data in support of, or in connection with, its governmental operations (including, without limitation the provision of certain data and/or information to the public).

18. Indemnities. Municipality shall defend, indemnify, and hold County, its affiliates and their employees, officers, directors and agents (collectively and individually the “Indemnified Parties”) harmless from and against any liability, damages, loss, cost and expenses arising from or in connection with: (i) any allegation that the Municipality Data or materials provided by Municipality to County infringes a third party’s intellectual property rights; and (ii) any failure of Municipality or its personnel to comply with any of the terms and/or conditions of this Agreement.

19. Entire Agreement; Waiver. This Agreement, along with each SOW entered into hereunder, is the entire agreement between Municipality and County with respect to its subject matter and supersedes all prior oral and written understandings, communications or agreements between Municipality and County regarding that subject matter. No amendment to or modification of this Agreement will be valid or binding unless it is in writing and executed by authorized representatives of both parties. If any provision of this Agreement is found to be void or unenforceable, the provision will be stricken or modified and the remainder of this Agreement will remain in full force and will not be terminated. A waiver of any default is not a waiver of any subsequent default. All waivers must be in writing to be effective.

**COUNTY OF DELAWARE, PENNSYLVANIA    MUNICIPALITY NAME**

By: \_\_\_\_\_

By: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

\_\_\_\_\_

**EXHIBIT A**

**STATEMENT OF WORK**

This Statement of Work (“SOW”) is entered into effective as of the last date of signature below (the “SOW Effective Date”), by and between the County of Delaware, Pennsylvania (the “County”) and \_\_\_\_\_ (the “Municipality”).

This SOW is entered into pursuant to the Professional Services Agreement entered into between the County and Municipality (the “Agreement”), which Agreement is deemed incorporated herein by this reference.

Capitalized terms not defined in this SOW are as defined in the Agreement.

**I. BACKGROUND**

County will provide Municipality with the tasks and deliverables specified in this SOW (the “Services”) on the terms and conditions, and during the period, specified below.

**II. STATEMENT OF WORK**

**a. Tasks**

**b. Deliverables**

County intends to provide the following Deliverables to Municipality:

**c. Change Orders**

Changes to the scope of effort, as defined in this SOW, will require approval from both County and Municipality in a written Change Order (the format of which shall be reasonably agreed to by the parties) or new SOW signed by both parties and may result in changes to work effort estimates, prices, schedule and/or deliverables.

**III. FEES AND PAYMENT TERMS**

County will provide the Services on a time and materials basis at the rates set forth below.

Invoices will be issued monthly for the hours rendered during that month. Payment is due thirty (30) days from invoice date. See the applicable terms of the Agreement for additional details.

**IV. INTEGRATION PROVISION**

Except as expressly modified by this SOW, the Agreement remains unchanged and in full force and effect. As of the SOW Effective Date, this SOW, along with the Agreement and any other previous SOWs entered into by the parties, constitute the entire understanding of the parties as relates to the subject matter hereof and cannot be modified except by written agreement of the parties. No amendment to or modification of this SOW will be valid or binding unless it is in writing and executed by authorized representatives of both parties.

IN WITNESS WHEREOF, the Parties have caused this SOW to be executed by their duly authorized representatives.

**COUNTY OF DELAWARE,  
PENNSYLVANIA**

**[MUNICIPALITY NAME]**

By: \_\_\_\_\_

By: \_\_\_\_\_

Print Name: \_\_\_\_\_

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_



**Project: Middletown Township GIS Support**

**Scope of Work:**

Mission is to provide Middletown Township with data and mapping support.

The County GIS team, using the Rate Per Hour, would provide mapping support, this could include:

1. Producing geospatial layers by digitizing, georeferencing and geocoding data supplied by Middletown Township.
2. Sharing geospatial layers with appointed Township staff and consultants.
3. Generating applications for the collection of data by Township staff or residents.
4. Creating static maps for the Township to support projects and plans.
5. Creating interactive applications for Township and/or resident use.

**Time (Est.)**

Time will be dependent on the request. The Office of Data & Mapping will provide estimated costs upon request.

**Budget/Billing**

Printing is a separate cost.

Billing will be done quarterly as costs accrue.

**Rates**

Project Members	Rate per Hour
GIS Staff Rate	\$57.20

ACCEPT: \_\_\_\_\_  
Print Name and Title

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**BALLOT DROP BOX LICENSE AGREEMENT**

THIS AGREEMENT is dated this \_\_\_\_ day of \_\_\_\_\_, 2026, between **Middletown Township in Delaware County**, (“Licensor”) with an address of 27 N. Pennell Rd., Media PA 19063, and the **County of Delaware**, Elections Department (“Licensee”) with an address of 201 W Front Street, Media, PA 16063, hereinafter together referred to as the “Parties”.

**WITNESSETH:**

WHEREAS, the Licensor with the property located at 27 N. Pennell Rd., Media, PA has mutually acceptable space and location on the subject Property (the “Property”) to continue hosting a secured Ballot Drop Box, security-camera system and appropriate signage (“Drop Box”); and,

WHEREAS, the Licensee has requested a license to continue using the Property for the Drop Box and has agreed to install, remove, maintain such Drop Box and restore and repair any damage caused to the Property.

NOW, THEREFORE, in consideration of the mutual promises, covenants and conditions, the Parties hereto agree as follows:

1. **GRANT OF LICENSE.** In consideration of the terms and conditions contained herein, the Licensor hereby grants to the Licensee and the Licensee hereby accepts an exclusive, irrevocable license (the “License”) to use the Property for the placement of a Drop Box at the cost and expense of Licensee, term to begin upon execution of this License Agreement and terminate December 31, 2035 (except as hereinafter provided). Licensee shall be permitted to reasonably promote and advertise the location of the Drop Box.
2. **USE OF PROPERTY.** Licensee’s use of the Property shall not prevent the continued use of the remainder of the Property by Licensor.
3. **ACCESS TO PROPERTY.** Licensee, at all reasonable and/or necessary times, shall have the absolute right to access the Ballot Drop Box and surveillance camera for the purpose of removing inserted Ballots, maintenance, relocation and for other reasons incident to the placement, use and/or removal of the Drop Box and related security camera system. Licensor shall allow voters with access to the drop box and parking spots in the vicinity of the drop box during the two weeks preceding and on Election Day.
4. **PROPERTY RULES.** The Licensee shall comply with and adhere to all rules, regulations and provisions incident to the use of Licensor’s Property as established by the Licensor.
5. **TERMINATION.** This License is subject to the right of either Party to terminate the License after thirty (30) days written notice to the other Party except for the period sixty (60) days immediately preceding and including any Election Day or Primary Election Day.
6. **REPAIRS AND DAMAGE.** The Licensee shall at all times maintain the Drop Box in the same condition as on the Effective Date. Licensee shall promptly repair any damage to the Property caused or resulting either directly or indirectly from this Agreement or the Licensed Activities, including without limitation placement, maintenance and/or removal of the Drop Box or any use thereof whether by Licensee or others. Failure by Licensee to repair such damage within five (5) business days after receipt of written notice from Licensor to do so, shall automatically terminate the License, and the Licensor may repair such damage and remove the Drop Box and

bill the costs thereof to the Licensee. Licensee shall pay any such costs within thirty (30) days of the invoice date.

7. **INDEMNIFICATION.** Except in the event of the Licensor's gross negligence or willful misconduct, Licensee shall indemnify and hold harmless Licensor, its elected and appointed officials, agents, members, employees and residents and invitees, successors and assigns, of, from and against any and all damages, claims, judgments, suits, losses, fees (including reasonable attorneys' and other professional fees) and expenses (hereinafter collectively referred to as "Losses") to the extent that such Losses arise from or attributable to (either directly or indirectly) the exercise of Licensed Activities by Licensee under this License. In addition, Licensor shall be named as an additional insured on such general commercial liability policies of Licensor, which shall carry minimum individual claim limits of \$1,000,000 per occurrence and \$2,000,000 in the aggregate. Such policies shall name Licensor as a Certificate Holder and shall provide for a minimum of thirty (30) days prior notice of cancellation to Licensor. Licensee hereby waives all rights of subrogation against Licensor and its insurance policies, providers and agents.
8. **GOVERNING LAW.** This License Agreement shall be governed by and construed in accordance with the laws of the Commonwealth of Pennsylvania. Venue shall be in the proper court(s) for Delaware County, Pennsylvania.
9. **COUNTERPARTS.** This License Agreement may be executed in counterparts and once executed by both Parties, each counterpart shall be considered an original.
10. **BROKERS.** The Parties to this License Agreement represent and warrant each to the other that this License Agreement and the transaction hereby contemplated were not brought about and did not involve any broker, licensed or otherwise.
11. **RELATIONSHIP.** Nothing contained in this License Agreement shall be deemed to create a partnership or joint venture between the Licensee and the Licensor or any other Third-Party, or to cause either Party to be liable or responsible in any way for the actions, liabilities, debts or obligations of the other Party. This Agreement does not create any other relationship between Licensor and Licensee other than that of a licensor to a licensee. Licensee has no authority to commit Licensor in any manner or to incur any obligation on behalf of or in the name of Licensor.
12. **BINDING EFFECT.** This License Agreement will not be binding on or constitute evidence of an Agreement between the Parties until such time as it has been executed by each Party and an original thereof delivered to each other Party to this License Agreement.
13. **REPRESENTATIONS.** There are no representations and warranties by the Parties, their agents, servants and employees whether oral or in writing, relating to or concerning this License Agreement or the Licensee's right to use the Property other than as specifically set forth herein.
14. **ENTIRE AGREEMENT.** This License Agreement constitutes the entire Agreement between the Parties hereto and supersedes all prior written and oral Agreements and understanding relating to the subject matter hereof.
15. **AMEND/MODIFY.** This License Agreement may not be modified, amended or discharged except by an instrument in writing signed by the Parties hereto. No waiver or consent may be enforced unless such waiver or consent shall be in writing and signed by the Party against whom enforcement thereof is sought. The Licensee shall have the right to assign this License to any

associated County department or agency associated with voting in Delaware County providing they execute an Assumption Agreement in form and substance satisfactory to the Licensor.

- 16. BINDING/INURE. This License Agreement shall be binding upon, and inure to, the benefit of the Parties hereto and their respective successors and permitted assigns.
- 17. NOTICES. Notices and other communications under this License Agreement shall be in writing and sent to each party at its address set forth above, or in the event of change in any address, then to such other address as to which notice of the change is giving. Notices to Licensor will be to the attention of Township Manager, Middletown Township, and notices to the Licensee will be sent to the attention of JAMES P. ALLEN, ELECTIONS DIRECTOR, Delaware County Elections, 201 W. Front St., Media PA 19063. Notices will be deemed given on receipt.
- 18. INTERPRETATION. This License Agreement is the result of negotiations between the Parties, each of whom is represented by counsel of its own choosing. All Parties shall be deemed to have drawn this License Agreement and no negative inference or interpretation shall be made by a court against the Party whose counsel drafted this License Agreement.
- 19. SECTION HEADINGS. Section headings are for convenient reference only and shall not affect the meaning or have any bearing on the interpretation of any provision of this Agreement.

IN WITNESS WHEREOF, the Parties hereto have executed this License Agreement as of the date and year first written above

ATTEST

Delaware County, Pennsylvania

Middletown Township

BY: \_\_\_\_\_  
(Signature)

BY: \_\_\_\_\_  
(Signature)

Printed Name: James P. Allen

Printed Name: \_\_\_\_\_

Title: Elections Director, Delaware County

Title: \_\_\_\_\_  
Authorized Signatory, Licensor

Date: \_\_\_\_\_

Date: \_\_\_\_\_

MIDDLETOWN TOWNSHIP  
DELAWARE COUNTY, PENNSYLVANIA

RESOLUTION 2026-15

**WHEREAS**, by Resolution 2023-03 the Township Council approved use of "Field B" and "Test Barn" for defined use by Media Rugby Football Club at Longview Park; and

**WHEREAS**, the Media Rugby Football Club has continued to express a desire to assist Middletown Township in the maintenance of "Field B" and the "Test Barn"; and

**WHEREAS**, Media Rugby Club is requesting to amend the existing agreement and enter into a twenty-five (25) year agreement with Middletown Township to secure improvements at their own costs, to "Field B" and "Test Barn"; and

**WHEREAS**, Middletown Township, Delaware County, PA, and Media Rugby Football Club have agreed to terms and conditions whereby Media Rugby Football Club will provide certain assistance to the Township for the maintenance of "Field B" and the janitorial and general upkeep services for the "Test Barn", in return for a continued defined access to "Field B" and the "Test Barn" for various Media Rugby Football Club programs at certain times during the year,

**NOW, THEREFORE, BE IT RESOLVED** that the attached amended Agreement between Middletown Township, Delaware County, PA, the Media Rugby Football Club, Inc., be hereby approved.

**RESOLVED** this 17<sup>th</sup> day of June 2026 at a regularly scheduled Township Council public meeting.

ATTEST:

TOWNSHIP COUNCIL

\_\_\_\_\_  
John McMullan  
Township Manager

\_\_\_\_\_  
Christopher Stump  
Chair of Council

# MEDIA RUGBY BARN PRESENTATION

TO

## MIDDLETOWN TOWNSHIP

Created/Presented: March 4, 2026

Modified: May 4, 2026



Firstly, Media Rugby Football Club (MRFC) would like to thank Middletown Township for the existing Priority Use Agreement at Longview Park (Field B & “Barn”). This discussion is regarding our request to extend the existing Priority Use Agreement to a 25-year term, due in equal parts to the vast improvements already made to the property by MRFC and our future plans for continued restoration at the site.

Beginning in 2023, MRFC embarked on its mission to fully restore the dwelling at Longview, as well as making Field B the marquis rugby pitch in the region. Below is a sequential summary of the work that MRFC has completed to date.

**All work listed below has been solely funded by MRFC and executed by MRFC volunteers and local professionals (when applicable) at zero cost to Middletown Township and its residents.**

## RESTORATION SUMMARY

### 1) Clean Up & Demolition:

- a. Removal and disposal of two 20-yard dumpsters worth of trash and debris.
- b. Coordinated with Middletown Historical Society for the collection of select materials found in barn for their museum.
- c. Removal of overgrown vegetation on and around the property, as well as the completion of tree-trimming to the large trees around the building.
- d. Removal of existing barn drop-ceiling. Contents were tested negatively for asbestos. Report can be made available upon request.
- e. Professional removal of asbestos floor tiles on house side of dwelling. Report can be made available upon request.

### 2) Barn Restoration:

#### a. *Structural Integrity:*

- i. Structural Engineer led inspection of barn roof trusses and adjacent courtyard walls to ensure structural integrity. Report can be made available upon request.

#### b. *Roof & Gutters:*

- i. Removal and disposal of existing gutter system.
- ii. Repaired existing barn roof as needed to ensure watertightness
- iii. Installed new gutter system with gutter guards.

#### c. *Floor:*

- i. Removal and disposal of pre-existing dilapidated barn concrete floor.
  - ii. Re-graded interior barn floor and installed new 6"-8" steel reinforced concrete floor that rests upon vapor barrier and compacted stone.
  - iii. Installed new concrete ramp ways at barn entrance and from barn into house.
- d. *Walls:*
- i. Parged all interior and exterior barn walls as needed to ensure watertightness. House exterior included as well.
  - ii. Painted all interior and exterior barn walls as needed to ensure watertightness. House exterior included as well.
- e. *Windows:*
- i. Removed 22 existing single-pane dilapidated windows.
  - ii. Re-framed, flashed and installed 22 new "like" double-pane windows.
- f. *Electrical & Lighting (in coordination with PECO):*
- i. Installed new electrical service to barn with new breaker box.
  - ii. Installed overhead barn lighting and eight (8) Ground Fault Circuit Interrupter (GFCI) outlets.
- g. *Water (in coordination with Aqua & PA One Call):*
- i. Dug new trench (300' long x 3' wide x 42" deep) from Rose Tree Road to barn.

- ii. Dug 4'x4'x4' hole inside of barn for new water service.
- iii. Installed new water line from street to barn.
- iv. Installed new water shut off valve next to barn.
- v. Backfilled, graded and seeded trench line.
- vi. Ran additional conduit from Rose Tree Road to barn in the event a new water line is needed in the future.

### 3) Field Restoration & Maintenance

- a. Semi-annual grass treatments and seeding since 2023.
- b. Plotted exact rugby field dimensions to international playing standards by professional surveyor.
- c. Installed 4 footings (4' deep x 2' wide) for goal-post sleeves.
- d. Procured removable 40' goal posts for rugby matches that meet international playing standards while adhering to Middletown Township requirements for no new permanent structures on-site.

### RECURRING COSTS *(Added to document May 4, 2026)*

At present, the recurring costs that Media Rugby absorbs for the Longview facility are as follows:

- 1) PECO/Electrical: \$25/month
- 2) AQUA/Water: \$23/month

NOTE: These are average numbers representative of past use. Amounts may fluctuate from month to month.

Per agreement dated February 13<sup>th</sup>, 2023, section 3 Test Barn, Media Rugby Football Rugby Club estimates that their monetary and labor investment from current work already completed as of September 1, 2025, of \$60,000 and future work estimated of at least \$140,000 and agrees to provide updates on additional improvements to Middletown Township for the purpose of supporting this addendum.

Our goal and timeline are as follows should you agree to the 25-year addendum.

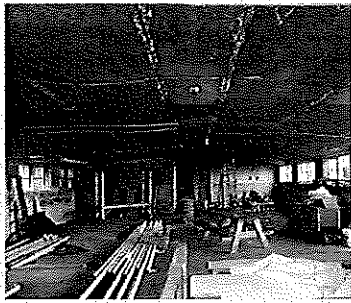
- 1) Complete bathrooms. Install 2 handicap accessible bathrooms in barn. Target completion: 2026.
- 2) Complete new windows, doors on house side. Secure entire facility. Target completion: 2026.
- 3) Clear all debris inside of house side and install flooring on 1st floor. Clean and restore 2nd floor area with new drywall, electrical and plumbing as needed. Target completion: 2027
- 4) Complete new roof in 3 years as suggested by roofer who completed phase 1 of repair. Cost is approximately \$30,000.

We want to maintain the historical look and preserve the appearance of the property for the township while at the same time modernizing the property for equipment storage, restrooms and meeting usage

All work to be completed by Media Rugby Football Club and outside members and reviewed by Township Engineer as has currently been done. No capital outlay has been or will be asked for by the township on this project.

(See attached addendum page 14)















(Attachment)

The Media Rugby Football Club, by mutual agreement with Middletown Township on the 13th day of February 2023 is granted specific use on a Township property commonly known as Longview Park , and by contract is permitted use on Field 'B' and for the use of the 'Test Barn and house' with a certain set of requirements, along with other aspects of the agreement.

As a good faith signee to the agreement, the Media Football Rugby Club has made substantial material and capital improvements to the 'Test Barn and will begin the house side winter of 2026', improving the utility and value of the subject building, solely at the expense of the Club utilizing funding from donations, volunteers and other charitable sources. The Media Football Rugby Club made these improvements by this agreement in anticipation of benefitting from the improved utility of the building for the duration of the aforementioned agreement dated February 23, 2023. The Media Football Rugby Club anticipates future improvements of the facility, also at their expense.

Media Rugby Football Club maintains their intent to remain a good faith steward of the aforementioned agreement. Should there be any circumstance that compels Middletown Township to cancel or vacate the agreement within twenty-five years from the date of signing, within 30 days of vacating the agreement Middletown Township shall provide Media Rugby Club Inc. compensation for the Club's investments to improve the Township's property reflecting the remaining, unrecognized value of the Club's investments.

Should Media Rugby Inc, for any cause, choose not renew the agreement they will not hold the Middletown Township responsible for any prior payments for work done on the barn or property.

Per agreement dated February 13th 2023 section 3 Test Barn, Media Rugby Football Rugby Club estimates that their monetary and labor investment from current work already completed as of September 1, 2025 of \$60,000 and future work estimated of at least \$140,000 and agrees to provide updates on additional improvements to Middletown Township for the purpose of supporting this addendum.

Media Rugby Club Inc. remains proactively engaged with Middletown Township as a good faith partner and seeks to continue to work towards the full completion of this barn project to help improve the appearance and value of the property for the betterment of the Middletown community. Media Rugby Inc. is very pleased that Middletown Township chose to work with the Club and anticipates continuing this strong relationship for years to come.

Media Rugby Inc. and Middletown Township will retain the right to renegotiate if additional work and/or improvements in the future will extend this agreement by good faith discussion and agreement.

This addendum agreed to and dated on

June 1, 2026

Long Line Striping 2026 Project

John,

In planning with our yearly maintenance on our roads, I contacted three contractors on May 8, 2026, who we have used in the past to request quotes for our 2026 Long Line Striping Project.

All three contractors submitted quotes to stripe our roadways on the upper end of our Township. All three quotes were competitive with each other and the decision was made by which contractor provided the best price to complete the job.

Guidemark Inc., Souderton, PA - \$17,499.00

D.E. Gemmill, Red Lion, PA - \$20,106.25

Zone Striping Inc., Glassboro, NJ - \$35,714.37

Guidemark Inc. provided the best price to complete the job, charging less than the competitors, per linear foot, which is a comparable price to when Guidemark was last approved for a similar project, a few years ago.

As a result of this pricing, I would like to suggest the Council approve the project to Guidemark Inc., in the amount not to exceed \$17,499.00.

Thank you,

Dan Simcox

Foreman| Public Works



515 Hoagey Rd. Souderton, PA 18964 PHONE 215.721.7100 FAX 215.721.7104

# Quote

To: Middletown Township

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Attn: Daniel Simcox From: Bill Jefferson

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Phone: (610) 565-2700 E-Mail: bjefferson@guidemarkinc.com

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Date: May 19, 2026 Pages: 2 Total Pages

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Project: Township Roads – 2026

(Various Roads)

Delaware County, PA

Pavement Marking as per PennDOT spec., Waterborne Paint / Epoxy Resin

Quote: Long Line Striping – Waterborne Paint, One Application / Epoxy Resin

**Waterborne Paint:**

66927/LF (+/-) – 4" Single White – WB PNT ..... @ \$ 0.10/LF = \$ 6,692.70

40035/LF (+/-) – 4" Double Yellow Center Lines - WB PNT ..... @ \$ 0.18/LF = \$ 7,206.30

**Total Unit Pricing \$ 13,899.00**

**Epoxy Resin: (Darlington Road)**

6000/LF (+/-) – 4" Single Yellow – Epoxy Resin ..... @ \$ 0.60/LF = \$ 3,600.00

**Total Unit Pricing \$ 3,600.00**

**Conditions:**

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\$ 800.00 minimum amount of work required per mobilization.

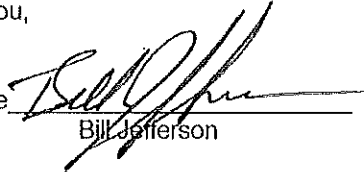
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Guidemark, Inc. waives all liability for markings that are required to be placed outside of specification and the manufacturer's recommendation. If repair work is required, all repair work will be invoiced directly to the General Contractor.

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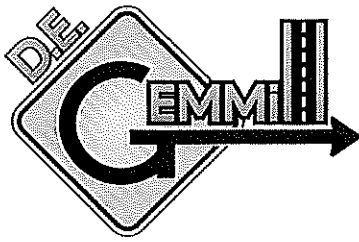
Thank You,

Signature



---

Bill Jefferson



10174 Chapel Church Road  
Red Lion, PA 17356  
Phone: 717-755-9794  
Fax 717-927-8144  
www.degemmill.com



Item 8A

## Pavement Marking Proposal

Proposal Submitted To: Middletown Township  
27 N. Pennell Rd.  
Media, PA 19063

Contact: Dan Simcox  
Phone: 610-565-2700 E-mail: [publicworks@middletowndelcopa.gov](mailto:publicworks@middletowndelcopa.gov)

**Project: Middletown Township – Road Repainting Pavement Markings - 2026**  
**Location: Middletown Township, Media Pa**

### PennDOT Line Painting - Restriping Proposal

Properly prepare and repaint the following items with traffic zone paint and beads to meet Penn DOT specifications. This proposal is based on one coat of paint unless otherwise specified, we will bill for actual quantities

- A) 37,935 Lineal feet of 4-inch **Double** yellow waterborne pavement markings  
@ \$0.186/ L.F. = \$7,055.91
- B) 5,500 Lineal feet of 4-inch **Single** yellow waterborne pavement markings  
@ \$0.094/ L.F. = \$517.00
- C) 73727 Lineal feet of 4-inch **Single** white waterborne pavement markings  
@ \$0.094/ L.F. = \$6,930.34

**Total Estimated Cost for Line Painting .....\$14,503.25**

\*\*\*\* D. E. Gemmill Inc. excludes the sweeping of the roadways prior to painting the lines

**Note:** Roadway being painted need to be able to accommodate the paint truck, without causing damage to the trucks or property. The driver will have the final determination as to the ability to paint the roadway while still operating safely. The driver's determination shall be bidding

**Note:** All paintings in this proposal is long line painting and excludes transverse markings

**Note:** This price excludes any retro reflectivity testing.

**Note:** This section of the proposal is based on 1 mobilization, with a minimum mobilization charge of \$1,200.00. (If the dollar total of the items applied does not exceed \$1,200.00). Any additional mobilizations will incur an additional mobilization fee of \$1,200.00 per mobilization.

Initial \_\_\_\_\_

**PennDOT Epoxy Resin**

Properly prepare, layout, and paint the following items with epoxy resin pavement marking material and beads to meet PennDOT specifications. This proposal is based on one coat of paint unless otherwise specified, we will bill for actual quantities.

0964-0002 6,000 LF 4" Single yellow epoxy pavement markings  
@ \$1.02 / LF = \$6,120.00

**Total Estimated Cost for Epoxy Resin Markings ..... \$6,120.00**

**Note:** This section includes Retro reflectivity testing.

**Note:** This price excludes water blasting of any concrete surfaces where epoxy painting would be completed. Prior to application of the epoxy markings water blasting would need to be completed so that adhesion is optimal. See Water Blasting price for prep work.

**Note:** Roadway being painted need to be able to accommodate the paint truck, without causing damage to the trucks or property. The driver will have the final determination as to the ability to paint the roadway while still operating safely. The driver's determination shall be bidding

**Note:** All paintings in this proposal is long line painting and exclude transverse markings

**Note:** This price excludes any retro reflectivity testing.

**Note:** This section of the proposal is based on 1 mobilization, with a minimum mobilization charge of \$1,800.00. (If the dollar total of the items applied does not exceed \$1,800.00). Any additional mobilizations will incur an additional mobilization fee of \$1,800.00 per mobilization.

Initial \_\_\_\_\_

**HOP Pavement Marking Information**

The information below is pertinent to the proper installation of the pavement markings.

- A) Paint manufactures specify a surface temperature of 45 degrees and rising for proper paint adhesion and wear.
- B) Painting of concrete curbing is not recommended by the traffic paint manufacturers. The sand in the surface of the curbing will cause flaking and peeling over time.
- C) Painting over water from rollers, milled surface and other deficient surface may cause paint to wear prematurely or not adhere properly. D. E. Gemmill Inc. will not warranty such items when directed to paint over these types of surfaces.
- D) Safety – D. E. Gemmill Inc. requires a safe environment for our personnel to operate within. It is the responsibility of the paving contractor or contracting party to supply adequate flaggers, and temporary traffic control for D. E. Gemmill Inc. Personnel to operate within during pavement marking operations. This applies to all long line layout operations. The contracting party shall provide temporary traffic control or choose to have D. E. Gemmill Inc. provide traffic control for short line and intersection marking operations and testing, however D.E. Gemmill Inc. will invoice for this temporary traffic control if asked to provide this service. If no option is provided for D. E. Gemmill Inc. to provide the temporary traffic control, it is the responsibility of the contracting agency to provide this service or procure a quote from D. E. Gemmill Inc. for this service.
- E) Any concrete surface which is painted should cure a minimum time according to paint manufacturer's recommendations prior to painting. Curing compounds may need to be removed prior to painting so that paint will adhere properly. D. E. Gemmill Inc. always excludes the cost and process of removing concrete curing compounds for the concrete surfaces unless specifically stated within this proposal.
- F) Thermoplastics applied to concrete surfaces should either have an adhesive primer applied to the surface prior to the application of the thermoplastic or the concrete surface may need to have any curing compounds or agents removed prior to thermoplastic application. D. E. Gemmill Inc. always excludes the cost and process of removing concrete curing compounds for the concrete surfaces unless specifically stated within this proposal.
- G) If calcium or agents are added to concrete to reduce freezing, these items can have adverse effects on painting the concrete surface.
- H) Removal of temporary pavement marking tape – D. E. Gemmill Inc. is not responsible for removing temporary pavement marking tape. If D. E. Gemmill Inc. is required to remove temporary tape they shall be compensated for the removal time at an hourly rate to be negotiated between D. E. Gemmill Inc. and the contracting party.

Initial \_\_\_\_\_

**This proposal is based on provided quantities**

**Date of proposed agreement: May 22, 2026**

**This proposed agreement may be withdrawn if it is not accepted within 30 days**

Initial \_\_\_\_\_

## **Workmanship Terms and Conditions:**

### **Work Schedule**

This proposal is not based on weekend rates. All prices listed in this proposal are for normal weekday rates. This price is not valid for holiday weekends or special time frames which shall be at the discretion of D. E. Gemmill, Inc. Work can be performed on holidays, weekends or special occasions based on the availability of D. E. Gemmill, Inc. and for additional or premium costs associated with holiday, weekend, special occasions or overtimes rates.

### **Prevailing or Scale Wage Rates**

This Proposal is **not** based on scale or prevailing wage rates.

### **Contracting Agency's Responsibilities**

The contracting party, agency or their representatives are responsible for notification of tenants, customers, emergency services, other contractors, or anyone else which may need notification to clear and remove items, vehicles, and anything else from the work area, prior to the arrival of D. E. Gemmill, Inc. This is so D. E. Gemmill, Inc.'s work may progress unimpeded.

The contracting party, agency or their representatives are responsible for have the area for which the work is schedule clear and available for D. E. Gemmill, Inc. to perform their scheduled work. This includes moving any items, including but not limited to dumpsters, cart corrals, vehicles, any fixed or non-fixed items in the work area. Any items not moved at the time of the scheduled work, will incur additional mobilizations fees in order to complete any work missed due to items in the way or not removed. Should the items not be removed prior to work and the contracting agency, party or representative not wish to pay the additional mobilization fee, D. E. Gemmill, Inc. is not obligated to credit the contracting party for the items not able to be completed due to the items not being removed.

### **Mobilizations and Delays**

This proposal is based on the number of mobilizations as noted within this proposal. Additional mobilization charges will be the responsibility of the contracting party or agency. Should the additional mobilizations be the result of the contracting party or agency's scheduling, unavailability to provide sufficient work for D. E. Gemmill, Inc., which is at the determination of D. E. Gemmill, Inc., project phasing different for the plans or information provided at time of bidding or in any other manner detrimental to D. E. Gemmill, Inc. The number of mobilizations listed within this proposal, are the amount of mobilization D. E. Gemmill, Inc. has determined will be needed to perform the work contained in each section of this proposal.

D. E. Gemmill, Inc. is entitled to compensation should our crew be delayed longer than a half hour from our scheduled start time on the project due to delays caused by the contracting party, their agents, employees, subcontractors, or the area in which the work is to be performed not be available for work. Delay pricing will be determined by the crew size and equipment committed to the project. In the unlikely event of such delays D. E. Gemmill, Inc. will contact the owner, contracting agency or party, or contacting agency's representative to try and rectify the situation. Should work not be able to progress in a productive manner, which is at the determination of D.E. Gemmill, Inc., within a half hour of the beginning of the delay, compensation will be due to D. E. Gemmill, Inc.

### **Permits, Zoning and Ordinances**

Any required permits, inspections or notifications shall be the sole responsibility of the buyer or contracting party. Any zoning, laws or noise ordinances which restrict hours of activity, specific work or any other restrictions for the work listed within this agreement must be presented in writing to D. E. Gemmill, Inc. at least ten days prior to the scheduled start of work. Should those restrictions, ordinances, or inspections in anyway alter, delay, or change the schedule and or the way in which the work was bid to be performed, D. E. Gemmill, Inc. reserves the right to revise the price of such work to reflect any additional cost associated with the restrictions, ordinances or inspections. Any penalties or fines arising from a violation of permits, inspections or zoning, ordinance or laws become the sole responsibility of the buyer or contracting agency, which in return agree to hold D. E. Gemmill, Inc. harmless.

### **Drawings, Designs, Sketches**

The authorizing party of this order agrees and acknowledges that all drawings, designs, photographs, images, stencils or specialty items supplied to D. E. Gemmill, Inc. in association with this project are the property of the contracting party. Should the contracting party not retain ownership they hereby acknowledge that they have been granted permission to use, and reproduce drawings, photographs, or images, and shall assume any and all responsibility for unauthorized use of such items, holding D. E. Gemmill, Inc. harmless. This obligation on the part of the contacting party shall extend to payment of any costs arising from out-of-pocket expenses incurred by the D. E. Gemmill, Inc. because of the reproduction or use of said items.

Any fees associated with, but not limited to any and all drawings, designs, photographs, images, stencils, specialty items or any other work associated with development of non-supplied items, do not in any way constitute a purchase or ownership of such items by the buyer, owner or contracting agency. All drawings, designs, photographs, images, stencils, specialty items or any other work associated with this project, which were designed, photographed on in any other way developed by D. E. Gemmill, Inc. shall become the property of D. E. Gemmill, Inc. which shall retain ownership of such work. Any use, reproduction, or duplication of this work in any way, shall be considered a violation of our agreement, and may at the discretion of D. E. Gemmill, Inc. result in additional action. The buyer, owner or contracting party agrees that in order to use any of the aforementioned or non-mentioned items associated with this project, they shall obtain written approval or purchase said items from D. E. Gemmill, Inc.

### **Deviation from the Scope of Work**

Any deviation or alteration from the scope of work listed within this agreement shall become an extra charge over and beyond the original scope of work. Should any local, state or federal laws, ordinances or requirements deviate from the specifications provided within this proposal, on the drawings provided for bidding purposes or information provided for bidding purposes, it is the sole and complete responsibility of the contracting agency or party to provide any and all such information to D. E. Gemmill, Inc. The contracting agency or party agrees to hold D. E. Gemmill, Inc. harmless and assumes complete responsibility if the work does not meet local, state, or federal codes, laws or ordinances, due to the lack of, or incorrect information and or specifications supplied for the project. All changes or deviation from the scope of work listed within this agreement shall be made in writing to D. E. Gemmill, Inc. at least ten days prior to commencement of scheduled work. Should any changes or correction need to be made in order to meet said requirements, all cost associated with said changes shall be at the expense of the contracting agency or party.

### **Payment**

Terms of this agreement are net 30 days with a 1.8% per month finance charge on all amounts over 30 days. Should any legal action need to be initiated to collect any or all unpaid amounts arising from this agreement, all claims must be filed within the jurisdiction of York County Pennsylvania. The contracting party or agency understands and acknowledges that they will be responsible for all costs arising from such action including but not limited to court costs, attorney's fees, and administrative costs of both parties. The contracting agency or party also agrees that should they request a change of venue, whether denied or obtained, they shall reimburse D. E. Gemmill, Inc. all travel, including lodging, meals, fuel and any incurred costs associated with such a change. The contracting party or agency agrees by signing this agreement that they shall not, nor shall they seek any compromise of associated cost, for a change of venue. All cost shall become the responsibility of said party, agency or representative thereof.

Initial \_\_\_\_\_

**Workmanship Terms and Conditions – Continued:****Entire Agreement**

This instrument constitutes the entire agreement between contracting party and D. E. Gemmill, Inc. and shall not be altered, amended or changed except by written agreement signed by both parties. Should this agreement not be returned or signed prior to the contracting party by the contracting agency, any signed agreement or written, faxed or electronic correspondence requesting or acknowledging a request to perform or proceed with a portion or all of the work contained within this proposal/contract, etc. shall constitute acceptance of all terms, and conditions listed within this proposal and or contract, since it serves a dual purpose. It is also assumed and implied that since this document serves as a proposal as well as a contract, that the contracting party, or their representative has reviewed the terms and conditions listed within this agreement or proposal. Also, that requesting the work to be completed by verbal, any signed agreement or written, faxed or electronic correspondence requesting or acknowledging such a request, etc. shall constitute acceptance of all terms, and conditions listed within this proposal and or contract, and the requesting party waives any claim to the contrary.

**Workmanship**

All work will be completed in a manner according to standard practices and specifications contained within this agreement. All agreements are contingent upon weather conditions and delays beyond our control. The scope of work will be discussed with the contracting party's or agency's representative prior to the start of work if they are available on site. Any changes associated with the scope shall be forwarded to D. E. Gemmill, Inc. at least ten days in advance of commencement of work.

D. E. Gemmill, Inc. shall not be held responsible for any penalties, liquid damages, or fees if they are not provided sufficient and reasonable time to properly complete their scope of work contained within this agreement. Adequate notification is required to schedule work, which may be contingent upon D. E. Gemmill, Inc.'s workload, weather conditions and other contributing circumstances.

D. E. Gemmill, Inc. guarantees that the pavement marking materials will adhere to the surfaces to which it is applied. D. E. Gemmill, Inc. is not responsible for premature wear of pavement marking materials due to winter weather, asphalt maintenance conditions, removal of barricades, nor excessive traffic conditions. Smooth polished asphalt surfaces may cause premature wear which is not guaranteed under this agreement. D. E. Gemmill, Inc. is not responsible for flaking or popping of paint on porous pavement surfaces, moisture from this type of paving can cause early paint deterioration. Painting of concrete is not recommended unless the concrete has been allowed to cure for at least 30 days. Any concrete expected to be painted shall have the curing compound removed, prior to the application of paint. Removal of the curing compound is the responsibility of contracting party. D. E. Gemmill, Inc. can provide a price for removal of curing compound, however unless specifically called out in the quote, removal of the compound is not included in the price of the work.

D. E. Gemmill, Inc. is not responsible for cleanup or removal of excessive, construction or winter dirt, which is at the determination of D. E. Gemmill, Inc. The owner or contracting party also agrees to indemnify D. E. Gemmill, Inc., its agents or principles from any claims relating to slipping or falling on painted surfaces, when applied to meet the manufacturer's applications or recommendations. If the contracting party, agency or contracting parties' representative direct, request or specify items to be painted the contracting agency accepts all responsibility for slips and falls and will indemnify D. E. Gemmill, Inc.

Engineering of all items are the responsibility of the contracting agency or party and or their engineering representative. Any drawings details or information supplied on drawings provided for bidding, building or installation purposes are automatically assumed to have been reviewed or engineered by a professional engineering firm whether the drawings have been stamped or noted as such. D. E. Gemmill, Inc. and or it's manufacturers or suppliers are not responsible to engineer any aspect of the project without written request by the owner, contracting party or agency to do so, and then only if compensation is provided for such engineering to D. E. Gemmill, Inc. and completed by written agreement.

D. E. Gemmill, Inc. is not responsible for damage, destruction or defects occurring from natural or man-made occurrences, excluding negligence or intentional acts on the part of D. E. Gemmill, Inc., including but not limited to wind, water, fire, earthquakes, floods etc. which shall be at the sole discretion of D. E. Gemmill, Inc. It is recommended that the contracting party provide insurance for such items and circumstances.

In the event of a breach by the seller, claims for defects, damages or shortages not related to transportation, must be made in writing by the buyer within ten days of delivery or completion of the work. Failure to make such a timely claim constitutes complete and irrevocable acceptance of the shipment or work. The buyer shall have no right to cover procuring substitute goods or services. In no event shall the seller be liable for special or consequential damages, including profits lost, whether caused by or resulting from the seller's negligence.

This contract authorizes D. E. Gemmill, Inc. to photograph, document and in any other way use all aspects of the work and services performed, while working on and off site relating to this contract. Authorization is granted by the contracting party to use all images and documentation for the purpose of advertising etc., as determined by D. E. Gemmill, Inc. without the occurrence of any fees, payments or written authorization due the contracting agency or the property owner. D. E. Gemmill, Inc. shall not intentionally disclose any industry or trade secrets through this documentation. Any persons, company logos or information captured in the images or documentation, shall be deemed to, and covered under this agreement and shall not be due any compensation, nor need for written approval to be used by D. E. Gemmill, Inc., as their being on the site is construed as granted permission by the owner, contracting party or agency to be on site and covered under this agreement. This contract authorizes D. E. Gemmill, Inc. to place a site sign not to exceed two feet by two feet double side on the site, where the work has been performed.

Initial \_\_\_\_\_

D. E. Gemmill, Inc. Authorized Signature: David E. Gemmill**Acceptance of This Agreement**

I acknowledge that I have read and understand the terms and conditions of this agreement. I would like to proceed with the scope of work within this agreement and acknowledge that I am authorized to do so as a representative of the agency, party, or individual with whom this agreement has been made. By initialing the sections I wish to have completed (any section not initialed will be assumed to not be part of the agreement. If no sections are initialed and the acceptance area is the only area signed, then it is agreed that all work within the agreement is to be performed and is accepted) and or signing this agreement I am authorizing the work to proceed and agree to pay for the work specified in this agreement. This agreement must be included as part of any subcontract and the terms and conditions supersede any other agreement in place.

Acceptance Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name & Title \_\_\_\_\_

Note: This proposal must be included as part of any subcontract and must be initialed and signed before any work can commence. No subcontract or purchase order will be valid unless this proposal is part of any said contract.

# PROPOSAL

Item 8A



718 Jacob Harris Lane  
P.O. Box 568  
Glassboro, NJ 08028  
Ph. 856-582-5900  
Fax 856-582-1303

DATE: May 22, 2026  
TO: Middletown Township

ATTN: Dan Simcox  
PHONE: 610-565-2700 Ext. 252  
FAX:  
[publicworks@middletowntownship.com](mailto:publicworks@middletowntownship.com)

**ZONE JOB # P26-252**  
2026 Long Line Striping  
Middletown Township  
Delaware County

<u>ITEM NO.</u>	<u>QUANTITY</u>	<u>UNIT</u>	<u>DESCRIPTION</u>	<u>PRICE</u>	<u>UNIT</u>	<u>AMOUNT</u>
1	74,570	LF	Traffic Stripes, 4" White, Waterborne (Single Line)	0.21	LF	15,659.70
2	66,927	LF	Traffic Stripes, 4" Yellow, Waterborne (Single Line)	0.21	LF	14,054.67
<u>ALTERNATE - DARLINGTON ROAD</u>						
A1	6,000	LF	Traffic Stripes, 4" Yellow, Epoxy Resin	1.00	LF	6,000.00

Thirty-Five Thousand Seven Hundred Fourteen and 37/100

**TOTAL: \$ 35,714.37**

**NOTES:** ALL WORK PER PENNDOT SPEC.

PRICES "INCLUDE" MOBILE TRAFFIC CONTROL

Acceptance Signature \_\_\_\_\_

PAYMENT TERMS: 5 DAYS AFTER RECEIPT  
OF PAYMENT FROM OWNER  
PRICE FIRM 60 DAYS FROM DATE OF BID

  
PAUL R. MITCHELL, JR./PRESIDENT



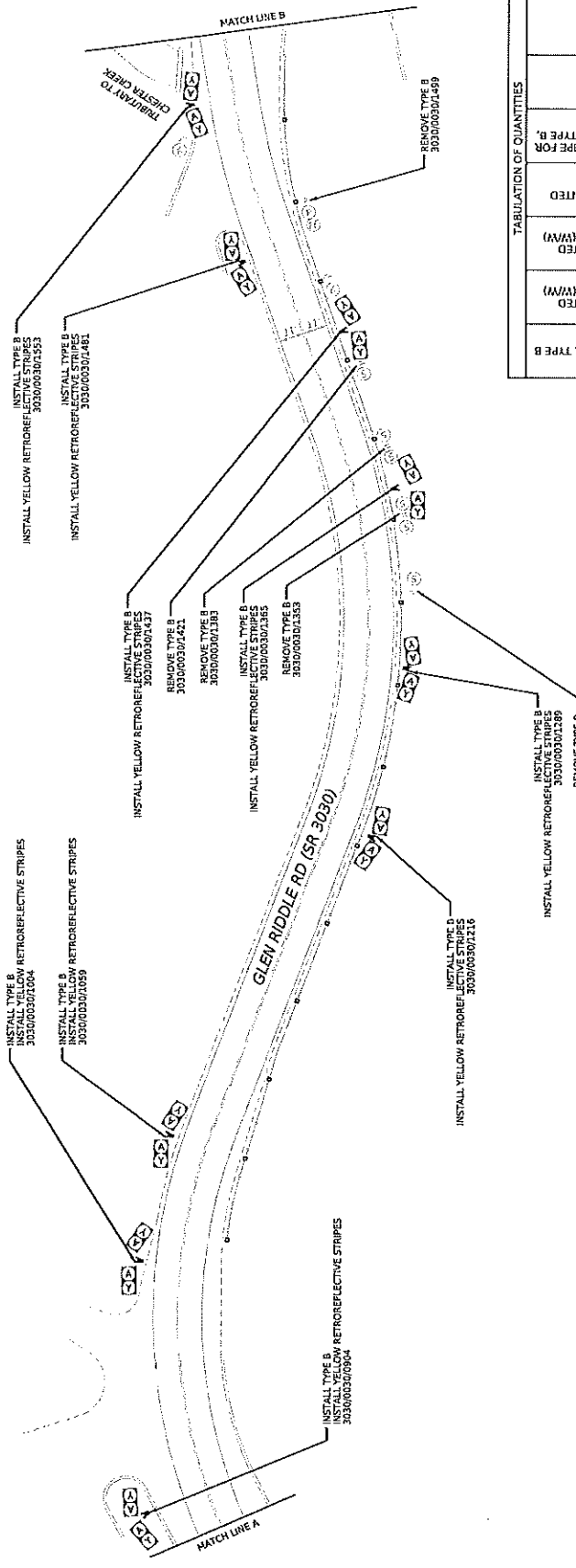
DISTRICT	COUNTY	ROUTE	SECTION	SHEET
6-0	DELAWARE	3030	SIP	OF
PROJECT NUMBER	MIDDLETOWN TOWNSHIP	REVISIONS	DATE	BY
DISTRICT TRAFFIC ENGINEER:				

EXISTING SIGN TABULATION			
PLAN SYMBOL	SERIES NUMBER	SIZE (WXH)	DESCRIPTION
Ⓢ	R2-2	-	NO LEFT TURN
Ⓢ	W2-3R	-	RIGHT REVERSE TURN
Ⓢ	W2-8	-	CHEVRON ALIGNMENT
Ⓢ	W23-7P	-	ADVISORY SPEED PLACQUE (25 MPH)

PROPOSED SIGN TABULATION			
PLAN SYMBOL	SERIES NUMBER	SIZE (WXH)	DESCRIPTION
Ⓢ	W2-8	24"x30"	CHEVRON ALIGNMENT
Ⓢ	BSP	-	RETROREFLECTIVE STRIPE (YELLOW)

PAVEMENT MARKING AND SIGNING PLAN  
PROJECT NO.:

WORK PACKAGE NO.:



TABULATION OF QUANTITIES			
ITEM NUMBER	REMARKS	UNIT	QUANTITY
0931	POST MOUNTED SIGNS, TYPE B	SF	90
0937	GUIDE RAIL MOUNTED DELINEATOR TYPE B, (WV)	EACH	15
0937	GUIDE RAIL MOUNTED DELINEATOR TYPE D, (WV)	EACH	15
0971	REMOVE POST MOUNTED SIGNS, TYPE B	EACH	5
9000	RETROREFLECTIVE STRIPE FOR B, YELLOW	EACH	18
2931	POST MOUNTED SIGN, TYPE B	EACH	1
SEGMENTS / OFFSETS			
		UNIT	SR 3030
		SEC 0030 OFF 0900	
		SEC 0030 OFF 1584	

- LEGEND:
- 1. PROPOSED GUIDE RAIL-MOUNTED DELINEATORS, TYPE B (WV) AND TYPE D (WV), INSTALLED AT 37.5' SPACING ON CURVES WITH R<=1000' AND AT 75' SPACING ON TANGENT AND CURVES WITH R > 1000'.
  - 2. SIGN LOCATIONS MAY BE ADJUSTED TO FIT FIELD CONDITIONS.
  - 3. PERMANENTLY SCRIBE 1 INCH NUMERALS ON THE BACK OF EACH PROPOSED SIGN INDICATING MONTH/YEAR OF INSTALLATION.
  - 4. DO NOT INSTALL TYPES OF SIGN POSTS AND SIGNERS THAT ARE ATTACHED TO THE RAIL TO THE POSTS. DO NOT CREATE SIGN HOLES IN THE GUIDE RAIL WEB FOR INSTALLATION.
- NOTES:
1. PROPOSED POSTED SPEED LIMIT IS 25 MPH ON SR 3030.
  2. SIGN LOCATIONS MAY BE ADJUSTED TO FIT FIELD CONDITIONS.
  3. PERMANENTLY SCRIBE 1 INCH NUMERALS ON THE BACK OF EACH PROPOSED SIGN INDICATING MONTH/YEAR OF INSTALLATION.
  4. DO NOT INSTALL TYPES OF SIGN POSTS AND SIGNERS THAT ARE ATTACHED TO THE RAIL TO THE POSTS. DO NOT CREATE SIGN HOLES IN THE GUIDE RAIL WEB FOR INSTALLATION.

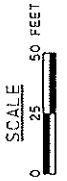






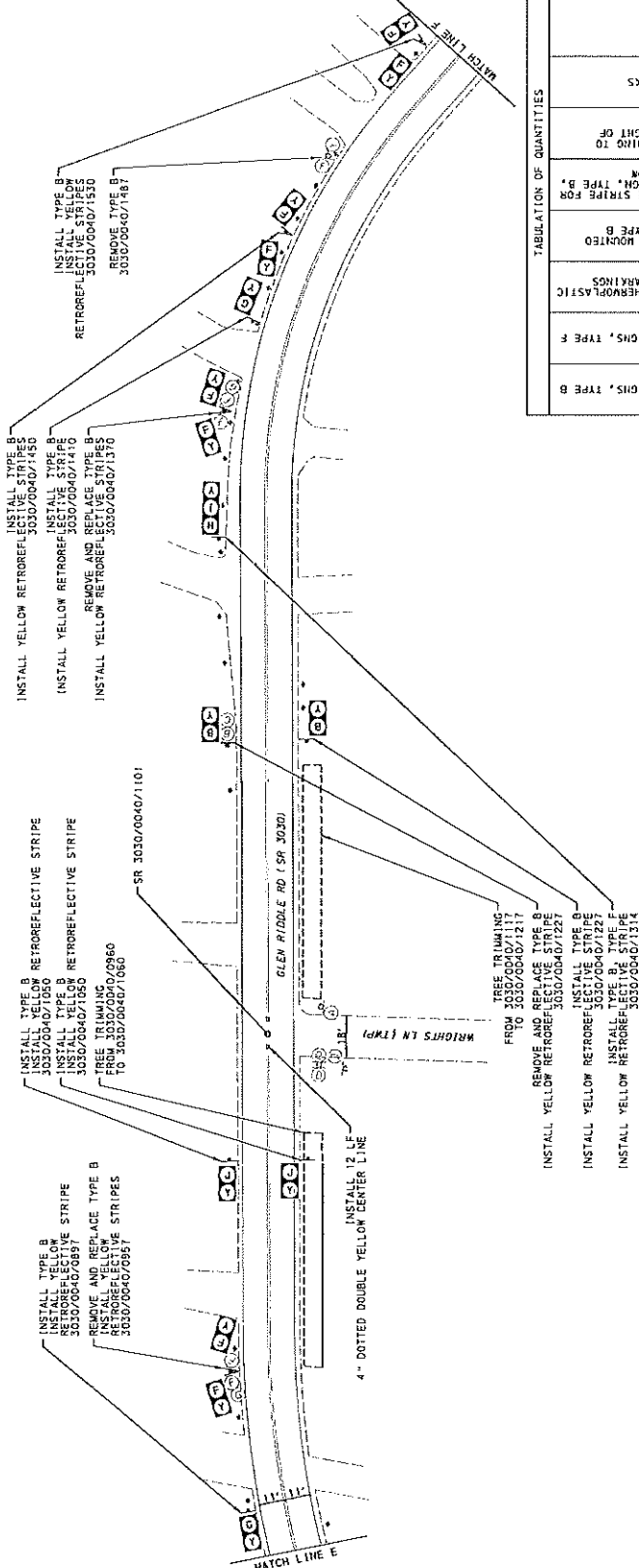
DISTRICT	COUNTY	ROUTE	SECTION	SHEET
6-D	DELAWARE	303D	SIP	OF
REVISION	WISCONSIN	REVISED	DATE	BY
DISTRICT TRAFFIC ENGINEER				

PAVEMENT MARKING AND SIGNING PLAN  
PROJECT NO. 1  
WORK PACKAGE NO. 1



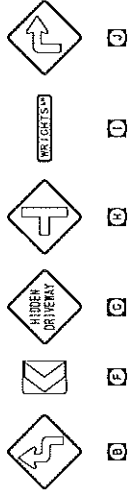
PLAN SYMBOL	SERIES	SIZE	QTY	STATION	DESCRIPTION
(A)	W1-SL	36"x36"	2	B	LEFT REVERSE TURN
(B)	W1-B	24"x30"	2	B	CHEVRON ALIGNMENT
(C)	W1-103	36"x36"	2	B	HIDDEN DRIVEWAY
(D)	W2-2	36"x36"	1	B	SIDE ROAD
(E)	W16-BP	VARIABLE	1	F	SINGLE-LINE ADVANCE STREET NAME (WRIGHTS LN)
(F)	W1-R	36"x36"	2	B	RIGHT TURN
(G)	BSP	-	15	-	RETROREFLECTIVE STRIPE (YELLOW)

PLAN SYMBOL	SERIES	SIZE	QTY	DESCRIPTION
(A)	R1-1	-	1	STOP
(B)	W1-SL	-	1	LEFT REVERSE TURN
(C)	W16-BP	-	1	ADVISED SPEED (25 MPH)
(D)	D3-1	-	1	STREET NAME (BRANDYWINE DR)
(E)	W14-2	-	1	NO OUTLET
(F)	W1-B	-	1	CHEVRON ALIGNMENT
(G)	W1-103	-	2	HIDDEN DRIVEWAY



PLAN SYMBOL	SERIES	SIZE	QTY	STATION	DESCRIPTION
(A)	W1-SL	36"x36"	2	B	LEFT REVERSE TURN
(B)	W1-B	24"x30"	2	B	CHEVRON ALIGNMENT
(C)	W1-103	36"x36"	2	B	HIDDEN DRIVEWAY
(D)	W2-2	36"x36"	1	B	SIDE ROAD
(E)	W16-BP	VARIABLE	1	F	SINGLE-LINE ADVANCE STREET NAME (WRIGHTS LN)
(F)	W1-R	36"x36"	2	B	RIGHT TURN
(G)	BSP	-	15	-	RETROREFLECTIVE STRIPE (YELLOW)

- LEGEND**
- PROPOSED GUINE RAIL MOUNTED DELINEATORS, TYPE B (L/W/B) SPACING (TANGENT) R 1000' (CURVES, R < 1000') AND 75'
  - PROPOSED GUINE RAIL MOUNTED DELINEATORS, TYPE D (L/W/B) SPACING (TANGENT) R 1000' (CURVES, R < 1000') AND 75'
  - EXISTING FLEXIBLE DELINEATOR POST, GROUND MOUNTED
- NOTES:**
- FIELD CONDITIONS MAY VARY FROM SHOWN CONDITIONS.
  - PERMANENTLY SCRIBE 1-INCH NUMERALS ON BACK OF SIGN INDICATING MONTH/YEAR OF INSTALLATION.

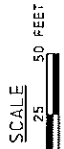


PLAN SYMBOL	SERIES	SIZE	QTY	STATION	DESCRIPTION
(A)	W1-SL	36"x36"	2	B	LEFT REVERSE TURN
(B)	W1-B	24"x30"	2	B	CHEVRON ALIGNMENT
(C)	W1-103	36"x36"	2	B	HIDDEN DRIVEWAY
(D)	W2-2	36"x36"	1	B	SIDE ROAD
(E)	W16-BP	VARIABLE	1	F	SINGLE-LINE ADVANCE STREET NAME (WRIGHTS LN)
(F)	W1-R	36"x36"	2	B	RIGHT TURN
(G)	BSP	-	15	-	RETROREFLECTIVE STRIPE (YELLOW)

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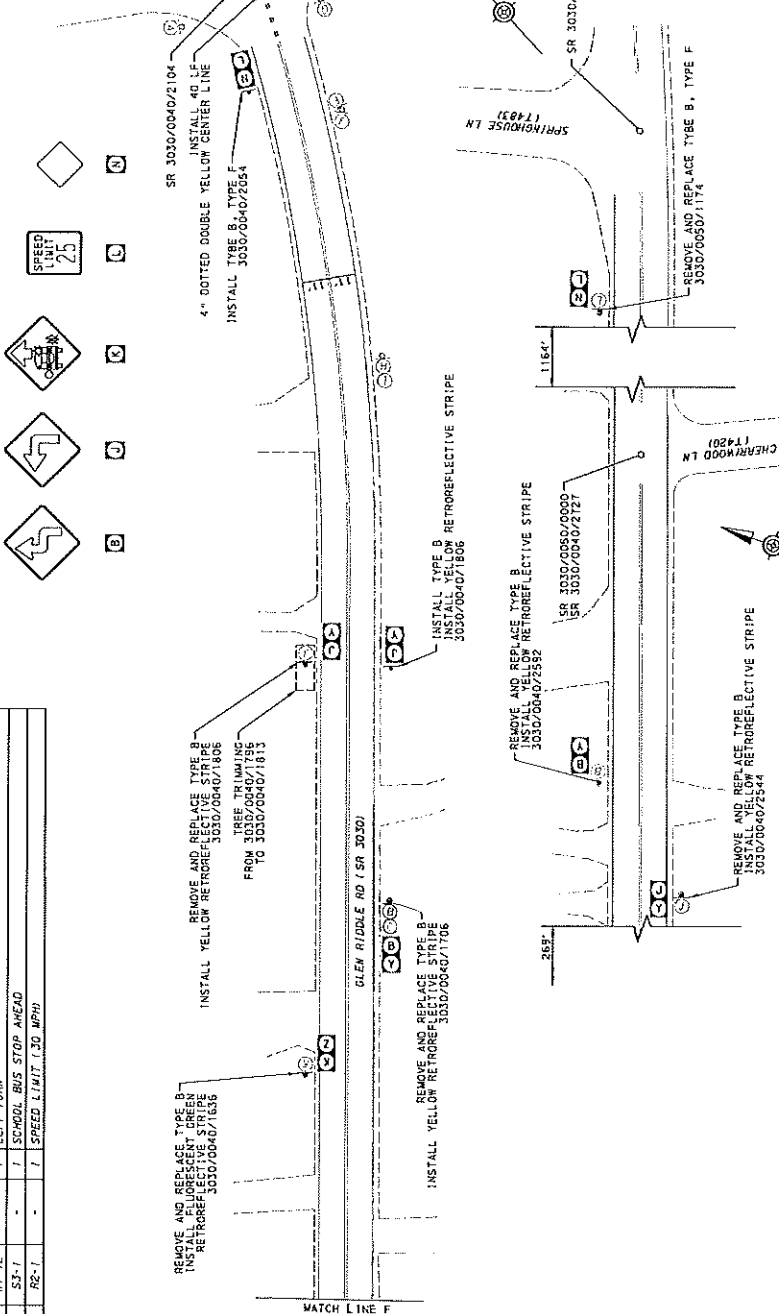
DISTRICT	COUNTY	ROUTE	SECTION	SHEET
5-0	DELAWARE	3030	51P	01
MUNICIPALITY	TOWNSHIP	REVISIONS	DATE	BY
DISTRICT TRAFFIC ENGINEER				

PAVEMENT MARKING AND SIGNING PLAN  
PROJECT NO. 1  
WORK PACKAGE NO. 1



PROPOSED SIGN TABULATION				
PLAN SYMBOL NUMBER	SERIES	SIZE	QTY	DESCRIPTION
1	W1-3L	36"x36"	2	LEFT REVERSE TURN
2	W1-1L	36"x36"	3	LEFT TURN
3	S3-1	36"x36"	1	SCHOOL BUS STOP AHEAD (FLUORESCENT GREEN)
4	R2-1	24"x30"	3	SPEED LIMIT 125 MPH
5	W16-10P	18"x18"	3	CONSPICUITY PLaque
6	BSP	-	5	RETROREFLECTIVE STRIPE (YELLOW)
7	BSP	-	1	RETROREFLECTIVE STRIPE (FLUORESCENT GREEN)

EXISTING SIGN TABULATION		
PLAN SYMBOL NUMBER	SIZE	DESCRIPTION
1	R1-1	STOP
2	W1-3L	LEFT REVERSE TURN
3	W13-1P	ADVISORY SPEED 125 MPH
4	D3-1	STREET NAME (SPRINGHOUSE LN)
5	W15-2	WATCH CHILDREN
6	W11-103	CHERRY ALIGNMENT
7	W2-1	HIDDEN DRIVEWAY
8	D3-2	CROSS ROAD
9	W1-1L	SINGLE-LINE ADVANCE STREET NAME (SPRINGHOUSE LN)
10	S3-1	SCHOOL BUS STOP AHEAD
11	R2-1	SPEED LIMIT 130 MPH



TABULATION OF QUANTITIES		REMARKS		SEGMENTS/OFFSETS	
ITEM NUMBER	UNIT	DOLLA	REMARKS	SEG. 0040 OFF. 1543 TO	SEG. 0050 OFF. 1174
031	SF		POST MOUNTED SIGNS, TYPE B		
035	SF		POST MOUNTED SIGNS, TYPE F		
090	SF		4" YELLOW NOT THERMOPLASTIC PAVEMENT MARKING		
900	EA		RETROREFLECTIVE STRIPE FOR LF		
900	EA		RETROREFLECTIVE STRIPE FOR YELLOW		
900	EA		RETROREFLECTIVE STRIPE FOR POST FLUORESCENT GREEN		
930	EA		TREE TRIMMING TO MAX HEIGHT OF 20'		
990	EA		3030/0040/2134		
GR 3030					

- LEGEND
- 1. PROPOSED GUIDE RAIL MOUNTED DELINEATORS, TYPE B (W/B) SPACING (TANGENT, R ≤ 1,000'), AND 75' SPACING (CURVES, R ≤ 1,000').
  - 2. PROPOSED GUIDE RAIL MOUNTED DELINEATORS, TYPE D (W/B) SPACING (TANGENT, R ≤ 1,000') AND 75' SPACING (CURVES, R ≤ 1,000').
  - 3. EXISTING FLEXIBLE DELINEATOR POST, GROUND MOUNTED
- NOTES:
1. PROPOSED SPEED LIMIT IS 25 MPH ON SR 3030.
  2. SIGN LOCATIONS MAY BE ADJUSTED TO FIT FIELD CONDITIONS.
  3. PERMANENTLY SCRIBE 1-INCH NUMERALS ON BACK OF SIGN INDICATING MONTH/YEAR OF INSTALLATION.

Middletown Township

Payments for Ratification - May  
Check Issue Dates: 5/1/2026 - 5/31/2026

Vendor Name	GL Account	Invoice Description	Amount
<b>ESCROW FUND</b>			
KELLY ENGINEERS AND SURVEYORS	91-408-310-70	MAR Engineering - ESCROW	6,264.25
Total ESCROW FUND:			6,264.25
<b>GENERAL FUND</b>			
AQUA AUTOPAY	01-411-384-75	Township Hydrants	9,068.01
GO2 TECH, INC.	01-407-300-75	APR 2026 IT	5,497.19
KELLY ENGINEERS AND SURVEYORS	01-408-310-75	MAR Engineering - GF	17,577.25
KEYSTONE MUNICIPAL SERVICES, INC.	01-413-300-75	Building Inspection 04/13-04/24	6,000.00
PA MUNICIPAL HEALTH INS. COOPERATIV	01-487-196-55	MAY Health Insurance	45,323.90
PLGIT- CC GF AUTOPAY	01-453-336-70	HM CC-Bus Trips	6,973.00
UNITED INSPECTION AGENCY INC.	01-413-300-75	APR-Electrical Inspections	6,956.00
Total GENERAL FUND:			97,395.35
Grand Totals:			103,659.60

Approved by \_\_\_\_\_

Date \_\_\_\_\_